

# PLANNING GUIDE

MasterF	Rewards # (Design I.D.#) _			Submission Date				
CONTACT INFORMATION	Channel Partner Fax # Channel Partner Email Address  Client Name Client Phone/Cell  Request Manufacturer Cabinet Designer Consultation: □			SalespersonChannel Partner Phone #				
BUDGET / PROJECT INFORMATION	CABINET BRAND  ROOM  Kitchen  Bath 1  Bath 2  Please include full name	DOOR STYLE  Door style  The sin tableno codes of sox Construction	WOOD TYPE  or abbreviations. App	STAIN	GLAZE	DISTRESSING		
	Drawer Glides			Door/Drawer Closing Option Professional Installation?				
YOUR INFORMATION	Primary cook's height:  Secondary cook's height:  Disability/medical considerations:  Please check one:			☐ Right-handed ☐ Left-handed ☐ I have a separate dining room ☐ Yes, Informally				

#### CHECK THE STORAGE OPTIONS YOU WOULD LIKE TO INCLUDE:\*

- ☐ A. Base Pantry
- ☐ C. Wall Message Center
- ☐ D. Base Pantry Pullout
- $\ \square$  E. Pots and Pans Solutions
- ☐ F. Box Column Pullout
- $\square$  B. Pegged Drawer Organizer  $\square$  G. Sink Base SuperCabinet<sup>TM</sup>
  - ☐ H. Pantry Pullout
  - ☐ I. Spice Rack
  - ☐ J. Toekick Drawer
- ☐ K. Base Easy Access
- ☐ L. Wall Easy Access
- ☐ M. Segmented Super Susan
- $\ \square$  N. Recycling Cabinet
- ☐ O. Wastebasket Cabinet
- ☐ P. Cutlery Insert Wood Insert
- ☐ Q. Cookbook Recipe Organizer
- ☐ R. Cookbook Rack
- ☐ S. Base Roll Tray Divider
- $\ \square$  T. Deep Bin Lazy Susan









































### WHAT EMBELLISHMENTS/ACCESSORIES WOULD YOU LIKE TO INCLUDE:\*

- $\square$  A. Apothecary/Spice Drawers  $\square$  G. Breadbox
- ☐ B. Wine Rack/Wine Cubes
- $\hfill \Box$  C. Sliding Towel Rack
- ☐ D. Sliding Vegetable Bin
- ☐ E. Wine Glass Holder
- ☐ F. Built-in Microwave Cabinet
- ☐ H. Interior Cabinet Lighting
- $\ \square$  I. Under/Above-the-Cabinet
  - Lighting
- ☐ J. Mullion Doors
- $\square$  K. Prep for Glass Doors
- ☐ L. Resin/Glass Inserts
- □ Bookcases
- ☐ China Display Cabinet
- □ Corbels
- □ Decorative Fluting
- ☐ Decorative Hardware
- ☐ Decorative Hearth
- ☐ Decorative Legs/Feet
- ☐ Decorative Overlays
- ☐ Decorative Range Hood
- ☐ Roll Trays/Sliding Shelves
- ☐ Spice Rack

























<sup>\*</sup>Please see your kitchen designer for availability. All items shown on this page are not available in ALL cabinet brands nor are they exact representation for all brands. Not all options shown.

# IDENTIFY YOUR NEEDS

MOULDING OPTIONS	CHECK THE MOULDING OPTIONS YOU WOULD LIKE TO INCLUDE:*  A. Tall Moulding Stack						
NOW	A.  B.  C.  D.  E/  F.  L.  K.  L.						
CORNER OPTIONS	CHECK THE WALL CORNER OPTION THAT YOU WOULD PREFER:*  A. Diagonal Wall w/ Lower Door D. Diagonal Wall  B. Diagonal Wall w/Tambour E. Easy Reach Wall  Lazy Susan Diagonal Wall w/Lazy Susan  C. Diagonal Wall w/ Tambour  CHECK THE BASE CORNER OPTION THAT YOU WOULD PREFER:*  F. Diagonal Base Cabinet J. Deep Bin Lazy Susan  G. Segmented Super Susan K. Blind Corner w/Roll-Out Storage  H. Sink Base Lazy Susan w/Center hinged Door						
OTHER OPTIONS	Are you interested in staggered height wall cabinets? (See example A.)   Yes   No  Are you interested in staggered depths on wall cabinets?   Yes   No  (Staggered depth is recommended with staggered height for crown moulding install)  Are you interested in staggered depths on base cabinets? (See example B.)   Yes   No  Would you be interested in:   Island   Bar   Desk Area  What primary purpose should the island/bar serve?   Sink   Cooktop   Food Preparation   Serving   Eating  Would you like the bar to be:   One Level   Multi-Level (See example C.)  Would you like the bar to be:   Standard Height (40½")   Other:						
	Would you like to include material that matches your cabinets to finish the raised bar wall?						

 $\quad \square \ \ \text{veneer panel}$ 

 $\hfill\Box$  authentic doors

If Yes, please specify type.

<sup>\*</sup>Please see your kitchen designer for availability. All items shown on this page are not available in ALL cabinet brands nor are they exact representation for all brands. Not all options shown.

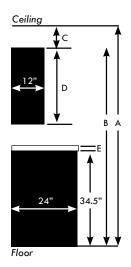
## IDENTIFY CRITICAL INFORMATION

Please fill in the appliance information below completely and accurately. Note: A cabinetry order cannot be placed without appliance dimensions. We want your order to proceed in a timely manner, so please provide this information early on in the design process.

	Brand & Model	Width	Height	Depth	Wood Panels	Other Info.
Refrigerator*					YES or NO	
Range						
Range Hood						
Cooktop						
Single Oven						
Double Oven						
Microwave						
Over-the-Range microwave						
Dishwasher #1					YES or NO	
Dishwasher #2					YES or NO	
Sink						Single or Double
Auxiliary Sink						Location:
Compactor					YES or NO	
Wine Cooler					YES or NO	
Warming Drawer					YES or NO	
Washer					YES or NO	
Dryer						
Television						

<sup>\*</sup> For height of refrigerator, measure to top of hinges.

We strongly recommend that you have the person who is installing the cabinety measure and record the following dimensions. (Please record dimension in INCHES.)



- A. Ceiling Height\_\_\_\_\_
- C. Soffit/Open Height \_\_\_\_\_
- E. Countertop Thickness\_\_\_

Window Number	Height*	Width*	Off Floor	From Ceiling
1				
2				
3				
4				
5				
6				

<sup>\*</sup>Please include window trim in the width and height dimensions.

# MEASURING YOUR ROOM

Having accurate measurements will help our team design your room accurately. Follow the directions below.

#### A. FINISH WALL TO FINISH WALL LENGTH

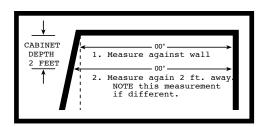
Measure the room from finish wall to finish wall. Don't measure from baseboard to baseboard moulding. Record this information. (If new construction, add for drywall.)

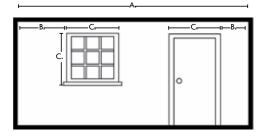
#### B. CORNERS TO WINDOWS/DOORS

Measure the distance from corners to any windows or doors. **Stop at the outside of the door's (or window's) trim edge.** Repeat around the entire room and record this information.

#### C. DOORS AND WINDOW OPENINGS

Measure the height and width of each door, from outside trim edge to outside trim edge, and record this information. In the same way, measure every window and record. If you plan to replace the trim (or the window), make sure you use the new dimension in your measurements.





TIP: Walls can often be crooked. When measuring along a wall, be sure to measure the same space about two feet away from the wall. Also, measure wall length at 36" above the floor and on the floor. If uneven, you must note it in your Kitchen Layout Grid on page 6. This will help get the most accurate design and kitchen.

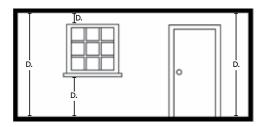
### D. FLOOR TO CEILING/ABOVE AND BELOW WINDOWS

Measure from floor to ceiling in several spots, in case the floor is uneven.

Record this information. Measure from the floor to the bottom of the window sill, and the top of the window trim to the ceiling. Record this information.

### E. APPLIANCES AND SINK

Measure all other permanent items, including appliances, sinks, or tables. Record this information. Measure the distance from corners to any appliance. Stop at the outside of the appliance. Repeat around the entire room. Note the location of light switches, electrical outlets, gas and water lines, which may dictate the placement of cabinetry. Also note all floor and/or wall vents.

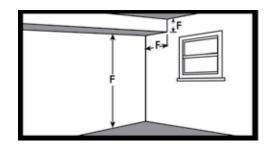


**TIP:** If you are getting new appliances, measure them and record the information.

**TIP:** Remember to measure the height of your refrigerator to determine the right height for a wall cabinet above the refrigerator. For accuracy, measure to top of the refrigerator door hinge.

#### F. Soffit Area

The space between your wall cabinets and countertops should be no less than  $17\ 1/2$ ". So if your kitchen has soffits, you will need to note this in your drawing. Also, measure the soffit depth to ensure that the cabinets do not extend out from the existing soffits. Record this information.



# KITCHEN LAYOUT GRID

Write clearly in ink; please draw a layout of your kitchen, including dimensions of appliances, all walls, doors, windows and other openings including casing sizes and heights of windows off the floor and down from the ceiling. (Please record dimensions in INCHES.) You, as the member, are responsible for accuracy of this design. The more accurate and detailed information you provide, the more likely to receive an accurate design in a timely manner.

